

PROGRAM PARTICIPATION TERMS

SVC-01-F3 | Terms | Community, grant-funded and free programs (NDIS supports use a service agreement)

Program name; dates; venue	
What the program offers	
Cost	☐ Free ☐ Subsidised ☐ Amount:
Funded by	

What you can expect from us

- A safe, welcoming and culturally safe program.
- Respect for your choices, privacy and culture (INF-02 Privacy Statement).
- Information in a way that works for you, with an interpreter if needed.
- You can give feedback or complain at any time – 0474 463 754, admin@warayindi.com.au, or the Feedback and Complaint Form (RIG-02-F1) – and you will not be treated badly for it.

What we ask of you

- Respect other participants, workers and the venue.
- Tell us about any health, access or cultural needs we should know.
- For children: tell us who can collect your child. Children leave only with an authorised adult.

Participant details and agreement

Name (and parent or guardian for under 18s)	
Emergency contact	
Medical, allergy or access needs	
People who can collect a child	
Registration and photo choices completed (WY-FRM-ENG-02)	☐ Yes
Signature or recorded verbal agreement; date	

Document control

Document	SVC-01-F3 Program Participation Terms
Version	1.1 – approved 23 October 2026
Document owner	Director (Key Personnel)
Approved by / date	Approved by Jacinta Dempsey, Director, on 23 October 2026. Approval recorded in the Policy Suite Register (NDIS Audit Compliance Workbook) – no signature required.
Next review	23 October 2027, or earlier if registration, key personnel, legislation, an audit finding, incident or complaint requires it
Related policies	SVC-01 Intake, Assessment, Service Agreements; PRG-01; PRG-04; CHD-01
Store completed form	OneDrive → Organisational Documents → Programs (program folder)
Supersedes	SVC-01-F3 v1.0 (17 October 2026). Photo consent now taken on WY-FRM-ENG-02 to avoid duplication.
Records	Uncontrolled when printed. Completed records are kept in line with the Records Retention, Archiving and Disposal Policy.



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